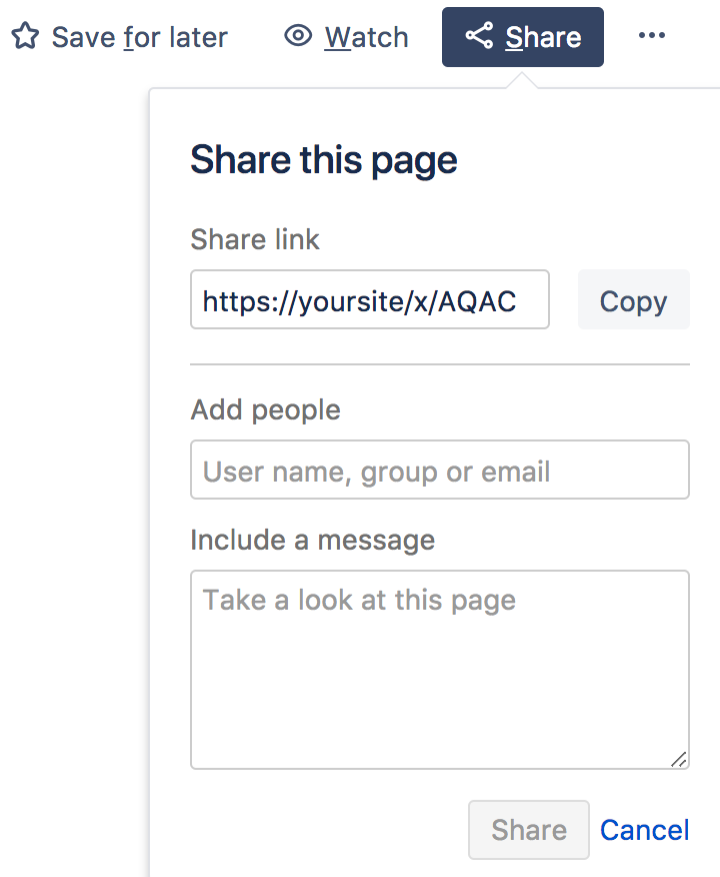


Share your page with a team member (step 9 of 9)

Once you've created content you'll want to share it with your team members. Confluence can do all the work for you, just click the **Share** button.

1. Let's tell someone about this page.
Click the **Share** button at the top right of the page. It looks like this:



The screenshot shows the 'Share this page' dialog box in Confluence. At the top, there are navigation buttons: a star icon for 'Save for later', an eye icon for 'Watch', a share icon for 'Share', and a three-dot menu icon. The dialog box itself has a title 'Share this page'. Below the title, there is a 'Share link' section with a text input field containing 'https://yoursite/x/AQAC' and a 'Copy' button. A horizontal line separates this from the 'Add people' section, which has a text input field with the placeholder 'User name, group or email'. Below that is the 'Include a message' section with a larger text area containing the placeholder 'Take a look at this page'. At the bottom of the dialog, there are two buttons: 'Share' and 'Cancel'.

2. Type the name of the person or group you want to share the page with.
You can also enter an email address.
3. Add a message to give the person some background about the page.
4. Click the **Share** button.
Confluence will send the person an email message about this page. Shared!

⚠ If your administrator has not added a mail server, the **Share** button will only show the share link.